

Translation of Foreign Language Documents

Individuals may not translate their own documents, but the translator need not be an "official" translator. The translation does not need to be notarized, but it must be accompanied by the following statement if it is not an official translation:

Please retype this statement on separate paper or letterhead, inserting relevant information:

I, _____, hereby certify that I am competent to translate from the
(name of translator)
_____ language into English, and that the *above/attached* is an accurate
translation of the original _____.
(specify type of document--diploma, certificate, etc.)

Signature of translator: _____

Name: _____

Address: _____

Telephone: _____